Cedar Hill Independent School District
Job Description

Job Title: Worker, Child Nutrition

Wage/Hour Status: Nonexempt

Reports to: Child Nutrition Manager/Assistant Manager

Pay Grade: AUX1

Dept./School: Child Nutrition

Number of Days: 174

Funding Source: Child Nutrition Funds (100%)

Primary Purpose:

Responsible for preparing appropriate quantities of food to meet menu requirements and maintaining high standards of quality in food production, sanitation, and safety practices.

Qualifications:

Education/Certification

ServeSafe food handlers certificate.

Special Knowledge/Skills

Ability to understand food preparation and safety instructions.
Working knowledge of kitchen equipment and food production.
Ability to operate large and small kitchen equipment and tools.
Ability to perform basic math calculations.

Experience

One year of work experience with food prep and/or cash handling preferred.

Major Responsibilities and Duties:

Food Preparation and Serving

- Prepare quality food according to a planned menu of tested, uniform recipes.
- Supervise the storage and care of food items and supplies; maintain a clean and organized storage area.
- Practice and promote portion control and proper use of leftovers.
- Serve food according to meal schedules, departmental policies, and procedures.

Safety and Sanitation

- Operate tools and equipment according to prescribed safety standards.
- Follow established procedures to ensure standards of cleanliness, health, physical safety, and HAACP food safety management system.
- Keep garbage collection containers and areas neat and sanitary.
- Correct unsafe conditions in the work area and report any conditions that are not correctable to the supervisor immediately.
- Maintain personal appearance and hygiene.

Other

- Handle and record cashier functions accurately.
- Help record food requisitions and orders necessary supplies.
- Maintain daily food preparation records.
- Promote teamwork and interaction with fellow staff members.

Equipment Used:

- Large and small kitchen equipment
- Electric slicer
- Mixer
- Pressure steamer
- Sharp cutting tools
- Ovens
- Dishwasher
- Food and utility carts

Working Conditions:

Mental Demands/Physical Demands/Environmental Factors

- **Tools/Equipment Used:** Reading; ability to understand basic arithmetic; ability to communicate effectively (verbal and written); maintain emotional control under stress.
- **Motion:** Demonstrate good physical dexterity and have the ability to perform manual tasks and body movement including strenuous walking, standing, carrying and/or climbiing, reaching, stooping, and bending. Sweeping and mopping floors
- **Environment:** Exposure to extreme hot and/or cold temperatures.
- **Lifting:** Occasional light lifting and carrying up to 40 pounds.
- **Mental Demands:** Work with frequent interruptions; maintain emotional control under stress.

The foregoing statements describe the general purpose and responsibilities assigned to this job and are not an exhaustive list of all responsibilities and duties that may be assigned or skills that may be required.

Reviewed by:_____ Date: _____
Employee Name/Signature

Approved by:_____ Date: _____
Supervisor Name/Signature